

## Shorashim

The United Jewish Congregation of Hong Kong  
Jewish Community Centre  
70, Robinson Road  
Mid-Levels  
Hong Kong

26<sup>th</sup> June, 2018

Dear Parents,

I'm very glad that your child will be joining us at Shorashim this fall. I know that you will feel part of the Shorashim community very soon.

Shorashim is a special place that brings many UJC members and their children together every Sunday to share Jewish experiences and study. This coming year we will again offer a full range of activities. Students ages 4 to 11 will participate in Judaica and Hebrew classes, while the B'nai Mitzvah Class will help more fully prepare students for this important rite of passage. Additionally, the students' learning will be enriched through holiday celebrations, tzedakah opportunities, and site visits. And of course, there will be One Congregation/One Book Check-ins, special speakers, and the class "The Bible We Should Know and Don't (Part 1): Psalms," offering adults an opportunity to learn and discuss while the kids are in class.

This fall **Shorashim will begin on Sunday, 2<sup>nd</sup> September**. We will meet at 9:30 AM in The UJC Sanctuary. The 2017-2018 Shorashim calendar is attached.

Finally, attached to this letter are the forms necessary to register your child/ren for Shorashim. Please complete the forms and send/fax them to The UJC office. Please complete the registration forms as soon as possible, and return them **before 13<sup>th</sup> August, at the latest**. Returning your forms as early as possible will allow us to better plan and organize for next year. Thank you for your cooperation!

Because The UJC believes that Jewish education best takes place in the context of a congregational community, the ExCo has made a slight change to Shorashim's tuition structure to reflect this fundamental value:

- For **UJC members**, tuition remains at the *same level as last year*.
- Tuition for students whose families are **members in good standing of another Hong Kong congregation (Affiliated)** also remains at the *same level as last year*. This level of tuition is double The UJC member level in recognition of that fact that The UJC sponsors most of Shorashim's expenses.
- The ExCo has created a new tuition level for **families who choose not to affiliate with any Hong Kong congregation (Unaffiliated)**. The UJC, of course, welcomes all Shorashim families to become UJC members.

Books and activities fees are the same for all three tuition levels and remain at the same level as 2017-2018.

If you have any financial concerns regarding Shorashim, please speak to me. Your concerns will be held in the strictest confidence.

Please feel free to call or email if you have any questions, ideas, or comments about Shorashim.

Enjoy your summer vacation and have a safe and happy break. I look forward to seeing you Sunday mornings at Shorashim!

Warm regards,  
Rabbi Martha Bergadine  
[rabbimarta@ujc.org.hk](mailto:rabbimarta@ujc.org.hk)

## REGISTRATION FORM FOR NEW STUDENTS – SHORASHIM YEAR 5779 (2018 – 2019)

Please fill in the attached forms IN CAPS: the Registration Form; Supplementary Student information; Parent Volunteer Form and Consent Forms.

Registration can be considered complete only with the submission of all of the mentioned forms.

REGISTRATION DEADLINE IS 13<sup>TH</sup> AUGUST. APPLICATIONS RECEIVED AFTER THIS DATE WILL BE SUBJECT TO A LATE FEE OF HK\$250.

Thank you!

Parent/Guardian #1 Full Name \_\_\_\_\_

Parent/Guardian #2 Full Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Occupation/Business Name \_\_\_\_\_

Occupation/Business Name \_\_\_\_\_

Religion \_\_\_\_\_ Number of years in Hong Kong? \_\_\_\_\_

Religion \_\_\_\_\_ Number of years in Hong Kong? \_\_\_\_\_

Where is your home community? \_\_\_\_\_

Where is your home community? \_\_\_\_\_

- Please check all that apply:
- Our family is a member of The UJC. (UJC Member)
  - Our family is a member of Ohel Leah Synagogue. (Affiliated)
  - Our family is a member of another Hong Kong congregation. (Affiliated) (Please list \_\_\_\_\_)
  - Our family is *not* a member of a Hong Kong congregation/*is not* affiliated. (Unaffiliated)

Student's English Name (First - Last)	Student's Hebrew Name	Birth date day/month/year	2018 - 2019 Secular School	2018 - 2019 Secular School Grade	Last grade of religious school completed:

## Supplementary Student Information

<b>Student's Name:</b>			
Name and number of years at another Hebrew or Religious School.			
Favorite activities, areas of strength and interest.			
Any known learning disabilities (e.g. Dyslexia, ADD, sight or hearing impediments, etc.)			
Any special personal or family situations which may have a significant effect on the student.			
Anything else we should know about the students' family.			

## SHORASHIM FEES 2018 – 2019

Grade	UJC Members Tuition Fee	Affiliated Tuition Fee	Unaffiliated Tuition Fee	Books and activities	Late fee (due for registration forms submitted after 13 <sup>th</sup> August 2018)
G, K, 1, 2, 3, 4	<b>HK\$8,950</b>	HK\$17,900	HK\$26,850	HK\$800	HK\$250
5, 6, 7	<b>HK\$10,900</b>	HK\$21,800	HK\$32,700	HK\$800	HK\$250

**Important information:**

1. The UJC has three tuition levels:
  - MEMBER TUITION level for UJC members.
  - AFFILIATED TUITION level for families in good standing at another Hong Kong congregation.
  - UNAFFILIATED level for families who are NOT members of a Hong Kong congregation.
 Please see the chart above for appropriate level for your family.
2. The Books and Activities fee and Late fee are the same regardless of membership/affiliation status.
3. Sibling discount: less 10% of lower tuition for second child and 15% for third.
4. Special payment arrangements can be made. Please contact the Education Director for more information.
5. There is an additional B'nai Mitzvah preparation fee of HK\$9,750 that becomes payable when a student begins private tutoring with the Cantor/Cantorial Soloist.

# Parental Consent Forms

## **Medical Consent**

*Please complete any medical information and sign below.*

### **Medical Information**

Any medical information we should know (e.g. medications, allergies, dietary restrictions, etc.)

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### **For Emergency Medical Care**

*Parents will be notified immediately in the event of any emergency involving their child/children.*

Name of Family Physician \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Name of Family Dentist \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

In case of emergency, if we can not reach you, who should be contact?

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

In the event of an emergency involving my child/children, \_\_\_\_\_, I give my consent for The United Jewish Congregation of Hong Kong to seek and administer the appropriate medical care, with the understanding that I will be notified as soon as possible of any such incident.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Relationship)

### **For Activities Away from Shorashim**

*Prior notice will be given for all excursions and activities away from the school.*

I give my child/children, \_\_\_\_\_ permission, upon proper notification, to participate in any supervised curricular or extracurricular activities sponsored by The United Jewish Congregation of Hong Kong. I understand that this may include leaving the Shorashim site and travelling by public or private transportation.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Relationship)

### **Release and Indemnity**

I the undersigned, \_\_\_\_\_ agree that neither The United Jewish Congregation of Hong Kong ("the UJC") nor The United Jewish Congregation School ("Shorashim") nor any parent carrying out parental supervision of my child/children will be responsible for any injury in the absence of negligence or loss which my child/children may suffer while attending Shorashim. I accordingly hereby release the UJC and Shorashim, as well as all of its officers, staff (both administrative and non-administrative) and parents carrying out parental supervision from any liability for any such injury in the absence of negligence or loss and indemnify each of them against all actions, claims or proceedings which may be brought against all or any of them by reason thereof.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Relationship)

*The United Jewish Congregation of Hong Kong*

# SHORASHIM

*Religious School Program*

## **Statement on Shorashim Students' Pictures and Names on The UJC website and In UJC Communications**

We are constantly updating congregational and Shorashim information on The UJC website and other communications. In the course of distributing information, it is inevitable that your child/ren's pictures or names may appear on the website or in other communications materials. In an effort to maintain the safety and security of our students we will do the following:

- 1) When a student's picture is published, the student's name will NOT be associated with that picture.
- 2) If student names are published, we will use only the first name of the student. Family/surnames will NOT be published.
- 3) The picture, name, and profile of an upcoming Bar/Bat Mitzvah will be published in Shabbat Shalom at the discretion of the student's parents. (Shabbat Shalom is emailed to the membership but is not viewable or searchable online or on the website without a password. This password will be given out to members upon request.)

I acknowledge reading this notice and approve the use of my child/ren's photograph and/or name as outlined above.

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Relationship)

## **PERSONAL INFORMATION COLLECTION STATEMENT**

This statement sets out The United Jewish Congregation of Hong Kong Hebrew & Religious School's ("Shorashim") policy and practices in relation to the collection of personal data from a parent and/or guardian (hereinafter collectively referred to as a "Parent") for or in relation to the purposes set out hereunder and the Personal Data (Privacy) Ordinance (the "Ordinance").

From time to time, it may be necessary for a Parent to supply Shorashim with personal data (which data may relate to the Parent himself/herself or his/her child(ren)) in connection with the attendance of his/her child(ren) at Shorashim.

Failure to supply the requested personal data may result in delay or inability of Shorashim in processing the child(ren)'s registration.

The purposes for which data relating to a Parent and/or his/her child(ren) may be used are as follows:-

- establishing the identity and educational objectives of a Parent
- facilitating the best learning experience possible for the student
- meeting the requirements, including the requirement to make disclosure, under of any law, rules, regulations or codes binding on the Company and/or
- for purposes relating or incidental thereto

Data held by the Shorashim relating to a Parent and/or his/her child(ren) will be kept confidential but the Shorashim may provide, transfer, disclose or exchange such personal data to:-

- any other person under a duty of confidentiality to Shorashim who/which has undertaken to keep such information confidential
- any legal, accounting or professional person, firm or body and
- any government bodies, law enforcement or other regulatory authorities and corporation under any applicable law, rules or regulations

A Parent may be entitled under the Ordinance to request access to or to request the correction of any data supplied by him/her, in the manner and subject to the limitations prescribed therein.

In accordance with the terms of the Ordinance, Shorashim has the right to charge a reasonable fee for the processing of any data access request.

All enquiries or requests shall be directed to:

The United Jewish Congregation of Hong Kong  
Shorashim Religious School Program  
Jewish Community Centre, 70 Robinson Road, Mid-Levels, Hong Kong

# SHORASHIM SCHEDULE

## 2018 – 2019

MONTH	DATE
<b>September</b>	<b>2<sup>nd</sup> – OPENING DAY</b> 16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup>
October	7 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup>
November	4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup> , 25 <sup>th</sup>
December	2 <sup>nd</sup> 9 <sup>th</sup> – Mitzvah Day
WINTER BREAK	
January	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>
February	17 <sup>th</sup> , 24 <sup>th</sup>
March	3 <sup>rd</sup> , 10 <sup>th</sup> 17 <sup>th</sup> – Purim Carnival 24 <sup>th</sup> , 31 <sup>st</sup>
April	7 <sup>th</sup>
May	5 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup> 31 <sup>st</sup> – Shorashim Shabbat Year-End Celebration
June	2 <sup>nd</sup>

# SHORASHIM 5779

2018 - 2019 Parental Involvement

**Parents' Names** \_\_\_\_\_

One of the things that makes The UJC so special is the community feeling that we have created together. Your involvement is key. This is especially true as a parent, because your participation serves as a powerful example to your children of the importance of involvement in the community.

This year, The UJC's committees are hoping to encourage more community members to get involved. Please take a moment to indicate below those activities and volunteer opportunities that interest you. Please note that both general congregational activities and Shorashim specific activities are listed below.

Thanks for helping make The UJC, and Shorashim, such a special place!

**I'm interested in taking part in ....**

<b>Parent/ Guardian #1</b>	<b>Parent/ Guardian #2</b>	
_____	_____	Adult learning
_____	_____	Helping with festival/holiday arrangements
_____	_____	Community service/Tikkun Olam
_____	_____	Social/cultural activities
_____	_____	UJC Gala
_____	_____	Fund raising
_____	_____	Working with Youth
_____	_____	Membership (helping new members get connected)
_____	_____	Caring committee (supporting members in happy/sad times)
_____	_____	Security volunteer
_____	_____	Shorashim – help with special activities/celebrations
_____	_____	Shorashim – substitute teaching (lesson plan provided)
_____	_____	Shorashim – parent security volunteer
_____	_____	Other (please specify)