

Shorashim

The United Jewish Congregation of Hong Kong
Jewish Community Centre
70, Robinson Road
Mid-Levels
Hong Kong

24th June 2019

Dear Parents,

I'm very glad that your child will be joining us at Shorashim this fall. I know you will feel part of the Shorashim community very soon.

Shorashim is a special place that brings many UJC members and their children together every Sunday to share Jewish experiences and study. This coming year we will again offer a full range of activities. Students age 3 to 11 will participate in Judaica and Hebrew classes, while the B'nai Mitzvah Class will help more fully prepare students for this important rite of passage. Additionally, the students' learning will be enriched through holiday celebrations, tzedakah opportunities, and site visits. And of course, there will be One Congregation/One Book Check-ins and special speakers offering adults an opportunity to learn and discuss while the kids are in class.

This fall **Shorashim will begin on Sunday, 8th September**. We will meet at 9:30 AM in The UJC Sanctuary. The 2019-2020 Shorashim calendar is attached.

Finally, attached to this letter are the forms necessary to register your child/ren for Shorashim. Please complete the forms and send/email/fax them to The UJC office. Please complete the registration forms as soon as possible, and return them **before 20th August, at the latest**. Returning your forms as early as possible will allow us to better plan and organize for next year. Thank you for your cooperation!

Because The UJC believes that Jewish education best takes place in the context of a congregational community, Shorashim's tuition structure reflects this fundamental value:

- **UJC members**, pay the base rate tuition.
- Tuition for students whose families are **members in good standing of another Hong Kong congregation (Affiliated)** is double The UJC member level in recognition of that fact that The UJC sponsors most of Shorashim's expenses.
- For **families who choose not to affiliate with any Hong Kong congregation there is a third rate called Unaffiliated**. The UJC, of course, welcomes all Shorashim families to become UJC members.

Books and activities fees are the same for all three tuition levels.

If you have any financial concerns regarding Shorashim, please speak to me. Your concerns will be held in the strictest confidence.

Please feel free to call or email if you have any questions, ideas, or comments about Shorashim.

Enjoy your summer vacation and have a safe and happy break. I look forward to seeing you Sunday mornings at Shorashim!

Warm regards,
Rabbi Martha Bergadine
rabbimarta@ujc.org.hk

REGISTRATION FORM FOR NEW STUDENTS – SHORASHIM YEAR 5780 (2019 – 2020)

Please fill in the attached forms IN CAPS: the Registration Form; Supplementary Student information; Parent Volunteer Form and Consent Forms.

Registration can be considered complete only with the submission of all of the mentioned forms.

REGISTRATION DEADLINE IS 20TH AUGUST. APPLICATIONS RECEIVED AFTER THIS DATE WILL BE SUBJECT TO A LATE FEE OF HK\$250.

Thank you!

Parent/Guardian #1 Full Name _____

Parent/Guardian #2 Full Name _____

Address _____

Address _____

Home Phone _____ Work Phone _____

Home Phone _____ Work Phone _____

Mobile _____ Email _____

Mobile _____ Email _____

Occupation/Business Name _____

Occupation/Business Name _____

Religion _____ Number of years in Hong Kong? _____

Religion _____ Number of years in Hong Kong? _____

Where is your home community? _____

Where is your home community? _____

- Please check all that apply:
- Our family is a member of The UJC. (UJC Member)
 - Our family is a member of Ohel Leah Synagogue. (Affiliated)
 - Our family is a member of another Hong Kong congregation. (Affiliated) (Please list _____)
 - Our family is *not* a member of a Hong Kong congregation/*is not* affiliated. (Unaffiliated)

Student's English Name (First - Last)	Student's Hebrew Name	Birth date day/month/year	2019 – 2020 Secular School	2019 – 2020 Secular School Grade	Last grade of religious school completed:

Supplementary Student Information

Student's Name:			
Name and number of years at another Hebrew or Religious School.			
Favorite activities, areas of strength and interest.			
Any known learning disabilities (e.g. Dyslexia, ADD, sight or hearing impediments, etc.)			
Any special personal or family situations which may have a significant effect on the student.			
Anything else we should know about the students' family.			

SHORASHIM FEES 2019 – 2020

Grade	UJC Members Tuition Fee	Affiliated Tuition Fee	Unaffiliated Tuition Fee	Books and activities	Late fee (due for registration forms submitted after 20 th August 2019)
G, K, 1, 2, 3, 4	HK\$9,200	HK\$18,400	HK\$27,600	HK\$820	HK\$250
5, 6, 7	HK\$11,200	HK\$22,400	HK\$33,600	HK\$820	HK\$250

Important information:

1. The UJC has three tuition levels:
 - MEMBER TUITION level for UJC members.
 - AFFILIATED TUITION level for families in good standing at another Hong Kong congregation.
 - UNAFFILIATED level for families who are NOT members of a Hong Kong congregation.
 Please see the chart above for appropriate level for your family.
2. The Books and Activities fee and Late fee are the same regardless of membership/affiliation status.
3. Sibling discount: less 10% of lower tuition for second child and 15% for third.
4. Special payment arrangements can be made. Please contact the Education Director for more information.
5. There is an additional B'nai Mitzvah preparation fee of HK\$9,750 that becomes payable when a student begins private tutoring with the Cantor/Cantorial Soloist.

Parental Consent Forms

Medical Consent

Please complete any medical information and sign below.

Medical Information

Any medical information we should know (e.g. medications, allergies, dietary restrictions, etc.)

For Emergency Medical Care

Parents will be notified immediately in the event of any emergency involving their child/children.

Name of Family Physician _____

Address _____

Telephone _____

Name of Family Dentist _____

Address _____

Telephone _____

In case of emergency, if we can not reach you, who should be contact?

Name _____ Telephone _____

Name _____ Telephone _____

In the event of an emergency involving my child/children, _____, I give my consent for The United Jewish Congregation of Hong Kong to seek and administer the appropriate medical care, with the understanding that I will be notified as soon as possible of any such incident.

(Date)

(Signature)

(Relationship)

For Activities Away from Shorashim

Prior notice will be given for all excursions and activities away from the school.

I give my child/children, _____ permission, upon proper notification, to participate in any supervised curricular or extracurricular activities sponsored by The United Jewish Congregation of Hong Kong. I understand that this may include leaving the Shorashim site and travelling by public or private transportation.

(Date)

(Signature)

(Relationship)

Release and Indemnity

I the undersigned, _____ agree that neither The United Jewish Congregation of Hong Kong ("the UJC") nor The United Jewish Congregation School ("Shorashim") nor any parent carrying out parental supervision of my child/children will be responsible for any injury in the absence of negligence or loss which my child/children may suffer while attending Shorashim. I accordingly hereby release the UJC and Shorashim, as well as all of its officers, staff (both administrative and non-administrative) and parents carrying out parental supervision from any liability for any such injury in the absence of negligence or loss and indemnify each of them against all actions, claims or proceedings which may be brought against all or any of them by reason thereof.

(Date)

(Signature)

(Relationship)

The United Jewish Congregation of Hong Kong

SHORASHIM

Religious School Program

Statement on Shorashim Students' Pictures and Names on The UJC website and In UJC Communications

We are constantly updating congregational and Shorashim information on The UJC website and other communications. In the course of distributing information, it is inevitable that your child/ren's pictures or names may appear on the website or in other communications materials. In an effort to maintain the safety and security of our students we will do the following:

- 1) When a student's picture is published, the student's name will NOT be associated with that picture.
- 2) If student names are published, we will use only the first name of the student. Family/surnames will NOT be published.
- 3) The picture, name, and profile of an upcoming Bar/Bat Mitzvah will be published in Shabbat Shalom at the discretion of the student's parents. (Shabbat Shalom is emailed to the membership but is not viewable or searchable online or on the website without a password. This password will be given out to members upon request.)

I acknowledge reading this notice and approve the use of my child/ren's photograph and/or name as outlined above.

(Date)

(Signature)

(Relationship)

PERSONAL INFORMATION COLLECTION STATEMENT

This statement sets out The United Jewish Congregation of Hong Kong Hebrew & Religious School's ("Shorashim") policy and practices in relation to the collection of personal data from a parent and/or guardian (hereinafter collectively referred to as a "Parent") for or in relation to the purposes set out hereunder and the Personal Data (Privacy) Ordinance (the "Ordinance").

From time to time, it may be necessary for a Parent to supply Shorashim with personal data (which data may relate to the Parent himself/herself or his/her child(ren)) in connection with the attendance of his/her child(ren) at Shorashim.

Failure to supply the requested personal data may result in delay or inability of Shorashim in processing the child(ren)'s registration.

The purposes for which data relating to a Parent and/or his/her child(ren) may be used are as follows:-

- establishing the identity and educational objectives of a Parent
- facilitating the best learning experience possible for the student
- meeting the requirements, including the requirement to make disclosure, under of any law, rules, regulations or codes binding on the Company and/or
- for purposes relating or incidental thereto

Data held by the Shorashim relating to a Parent and/or his/her child(ren) will be kept confidential but the Shorashim may provide, transfer, disclose or exchange such personal data to:-

- any other person under a duty of confidentiality to Shorashim who/which has undertaken to keep such information confidential
- any legal, accounting or professional person, firm or body and
- any government bodies, law enforcement or other regulatory authorities and corporation under any applicable law, rules or regulations

A Parent may be entitled under the Ordinance to request access to or to request the correction of any data supplied by him/her, in the manner and subject to the limitations prescribed therein.

In accordance with the terms of the Ordinance, Shorashim has the right to charge a reasonable fee for the processing of any data access request.

All enquiries or requests shall be directed to:

The United Jewish Congregation of Hong Kong
Shorashim Religious School Program
Jewish Community Centre, 70 Robinson Road, Mid-Levels, Hong Kong

SHORASHIM SCHEDULE

2019 – 2020

MONTH	DATE
September	8th – OPENING DAY 15 th , 22 nd
October	13 th , 20 th , 27 th
November	3 rd , 10 th , 17 th , 24 th
December	1 st 8 th – Mitzvah Day
WINTER BREAK	
January	5 th , 12 th , 19 th
February	9 th , 23 rd
March	1 st 8 th – Purim Carnival 15 th , 22 nd , 29 th
April	26 th
May	3 rd , 10 th , 17 th , 24 th , 31 st
June	7 th

SHORASHIM 5780

2019 - 2020 Parental Involvement

Parents' Names _____

One of the things that makes The UJC so special is the community feeling that we have created together. Your involvement is key. This is especially true as a parent, because your participation serves as a powerful example to your children of the importance of involvement in the community.

This year, The UJC's committees are hoping to encourage more community members to get involved. Please take a moment to indicate below those activities and volunteer opportunities that interest you. Please note that both general congregational activities and Shorashim specific activities are listed below.

Thanks for helping make The UJC, and Shorashim, such a special place!

I'm interested in taking part in

Parent/ Guardian #1	Parent/ Guardian #2	
_____	_____	Adult learning
_____	_____	Helping with festival/holiday arrangements
_____	_____	Community service/Tikkun Olam
_____	_____	Social/cultural activities
_____	_____	UJC Gala
_____	_____	Fund raising
_____	_____	Working with Youth
_____	_____	Membership (helping new members get connected)
_____	_____	Caring committee (supporting members in happy/sad times)
_____	_____	Security volunteer
_____	_____	Shorashim – help with special activities/celebrations
_____	_____	Shorashim – substitute teaching (lesson plan provided)
_____	_____	Shorashim – parent security volunteer
_____	_____	Other (please specify)